

# Willow Bluffs HOA

2015

## Contact Info:

Please contact the HOA via email. Our email address is [willowbluffshoa@gmail.com](mailto:willowbluffshoa@gmail.com)

We would like to have everyone's contact information so we can keep you updated. If you have not sent us an email, please do so with your name and address.

## Sentry Management

We are now under full management services with Sentry Management. Our contact person is Letitia Rodrigues. You may contact her at [lrodrigues@sentrymgt.com](mailto:lrodrigues@sentrymgt.com). Letitia will be completing inspections bi-weekly. If you have an area of concern, please email the Letitia or the board stating your concern and we will be glad to look into it. If you have a violation and need assistance on fixing the problem, please let us know.

## Mailboxes

Please ensure your mailbox is black with two gold or brass straps and properly attached with readable gold numbers on both sides of the mailbox. Your mailbox should be properly attached to the black post. If you need assistance with fixing your mailbox, please visit our website for helpful links or send us an email.

## Where to find HOA information

[www.willowbluffs.weebly.com](http://www.willowbluffs.weebly.com)

[www.facebook.com/willowbluffshoa](http://www.facebook.com/willowbluffshoa)

Please visit the links above to find information regarding our HOA covenants.

## Neighborhood Areas

At some of our bus stops and side streets we have notice trash accumulating in the form of drink bottles/cans and food wrappers. We ask that you please remind your children to take care of the environment and pick up their trash. We are working hard on trying to eliminate the trash throughout the neighborhood. If you see anyone littering feel free to email us at [willowbluffshoa@gmail.com](mailto:willowbluffshoa@gmail.com) and we will look into the matter.

We also have a lot of children in our neighborhood, so we remind you to exercise caution while driving.

## Architectural Request

If you are planning on building or adding any structure to your property, please submit an architectural request prior to doing so. All structures must be approved by the HOA prior to being built.

If you erected a structure on your property without submitting an architectural request please do so by February 28<sup>th</sup>, 2015.

~The architectural request form can be found on our website or you may send us an email at [willowbluffshoa@gmail.com](mailto:willowbluffshoa@gmail.com) and we will be glad to forward it to you.

President	Russell Braswell
Vice President	Heather Millsaps
Secretary/Treasurer	Phadra Fletcher
Architectural	Fay Childers
Social Chair	Lore Price